TENDER FORM

(Application for providing services of Housekeeping, Gardening and Waste / Debris Disposal)

Sl. No.	Particulars	Details
1	Name of the Agency	
2	Registered Office Address	
3	Head Office Address	
4	Year of Establishment	
5	Labour License Registration No.	
6	PAN No.	
7	GST Registration No.	
8	PF Registration No.	
9	ESI Registration No.	
10	Official Contact No. (Office / Mobile)	
11	Official Mail Id	
12	Details of Board of Directors	
13	Details of Officers	
14	Current strength of employees	
15	Turn Over	
16	List of Clients with contact no's. and performance certificates issued by the clients and also unblemished records with no pending complaints / cases.	
17	Wages quoted *(split up figures viz., Basic, PF, ESI . . . shall be enclosed separately)*	

18	DD No. & Date / Particulars of online payment a) Tender Form Fee b) Security Deposit	
19	Any disputes	
20	Other enclosures *(if any)*	

NOTE:

1. **Registration / supportive copies shall be enclosed without fail.**
2. **Enclose Company Profile.**
3. **Incomplete application will be rejected.**

Date: _____

Place: _____

Name & Signature with seal